

Houston County Commissioners Meeting

Warner Robins, Georgia | March 17, 2026 | 5:00 P.M.

Call to Order

Pledge of Allegiance – Commissioner Robinson

Invocation – Rev. Tom Carruth

Perry Methodist Church

Emory Hospital Warner Robins Recognition

Resolution Presentation – April as Safe Digging Month

Approval of Minutes from March 3, 2026

New Business

- 1. Memorandum of Understanding Amendment (Mental Health Matters) – Commissioner Robinson**
- 2. Utility Rate Adjustments – Commissioner Robinson**
- 3. Approval of a Bid (Annex Lobby HVAC) – Commissioner Robinson**
- 4. Approval of a Bid (HVAC Unit Commissioner’s Board Room) – Commissioner Robinson**
- 5. Professional Services Agreement – Commissioner Talton**
- 6. Approval of a Bid (Feagin Mill Water Treatment Facility) – Commissioner Talton**
- 7. Approval of a Bid (Water Department Flooring) – Commissioner Talton**
- 8. Approval of a Bid (Sheriff’s Department Vehicle) – Commissioner Gottwals**
- 9. Approval of a Bid (Extension Office Vehicle) – Commissioner Gottwals**
- 10. Personnel Request (Landfill) – Commissioner Gottwals**
- 11. Personnel Request (MIS) – Commissioner Gottwals**
- 12. Surplus – Commissioner Byrd**
- 13. Approval of Bills – Commissioner Byrd**
- 14. Executive Session – Commissioner Byrd**

Public Comments

Commissioner Comments

Motion for Adjournment

1. Memorandum of Understanding Amendment (Mental Health Matters) – Commissioner Robinson

At the May 6, 2025 meeting of the Board of Commissioners, a Memorandum of Understanding (MOU) between the Houston County Board of Commissioners and Mental Health Matters of Middle Georgia was approved. This proposed amendment of that MOU revises the distribution of funds to support efforts related to opioid addiction awareness, promotion of available opioid treatment resources, and the development of opioid harm education strategies. This amendment does not alter the total funding amount of the agreement.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the amendment to the May 6, 2025 Memorandum of Agreement between the Houston County Board of Commissioners and Mental Health Matters of Middle Georgia, changing the distribution of funds.

2. Utility Rate Adjustments – Commissioner Robinson

This request is for a rate adjustment based on the consumer price index for trash collection and landfill tipping fees.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the following rate adjustments effective July 1, 2026, or the first billing cycle after:

Solid Waste Collection	Current Rate	New Rate
Cart	\$13.77	\$14.42
Extra Cart	\$8.07	\$8.45
Yard Waste	\$8.00	\$8.38
Recycling	\$8.00	\$8.38
Landfill Tipping		
MSW Residential Curbside	\$26.97	\$28.24
MSW Gate Rate	\$30.97	\$32.43
C&D	\$20.54	\$21.51



Houston County Public Works

MEMORANDUM

Office

2018 Kings Chapel Road
Perry, Georgia 31069
478-987-4280
FAX 478-988-8007

Brian Jones, PE
Director of Operations

Terry Dietsch
Director of Utilities

Nancy Lancaster
Office Manager

Michael Phillips
Facilities Superintendent

Ronnie Heald, PLS
County Engineer

Travis McLendon
Roads Superintendent

Christopher Stoner
Fire Chief / EMA Director

To: Houston County Board of Commissioners
From: Terry Dietsch, Utilities Director *TJD BJ*
Date: March 9, 2026
Re: Utility Rate Adjustments

Public Works request for consideration for the following utility rate adjustments to be effective July 1, 2026, or first billing cycle after.

Solid Waste Collection	Current Rate	New Rate
Cart	\$13.77	\$14.42
Extra Cart	\$8.07	\$8.45
Yard Waste	\$8.00	\$8.38
Recycling	\$8.00	\$8.38

Landfill Tipping	Current Rate	New Rate
MSW Residential Curbside	\$26.97	\$28.24
MSW Gate Rate	\$30.97	\$32.43
C&D	\$20.54	\$21.51

These rate changes are an annual cost adjustment based on the consumer price index for water, sewer and trash. Also, we are obligated by contract for annual increase for solid waste collections to our service provider. The CPI as of January 2026 was 4.7 percent.

Thank you for the consideration of this request.

3. Approval of a Bid (Annex Lobby HVAC) – Commissioner Robinson

This request is for approval of a bid to replace the HVAC unit that serves the Annex lobby. The current unit is inoperable and beyond repair due to the age of the unit. Bids were received and after staff review, the recommendation is for the low bidder.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the bid submitted by Conditioned Air, Inc., of Macon, Georgia, in the amount of \$32,909 for the replacement of the HVAC unit in the Annex lobby. This project is funded through the 2018 SPLOST and has an anticipated completion timeline of four weeks following receipt of materials.



Houston County Public Works

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Christopher Stoner
Fire Chief / EMA Director

MEMO

To: Houston County Board of Commissioners

From: Michael Phillips *MP* *BJ*

Date: 3/2/2026

Re: HVAC Unit Replacement for Annex Lobby

Please consider this memo for replacement of the HVAC Unit that serves the Annex Lobby. The unit needs replacement due to it being inoperable and beyond repair for the age of the unit. Staff has solicited bids and recommend awarding it to **Conditioned Air, Inc.** of Macon Ga. for **\$32,909.00**. This will be paid out of the **2018 SPLOST**. Please see bid recap below.

Contractor	Bid
Conditioned Air	\$32,909.00
WBAC	\$40,533.00
Hamlin Air Conditioning	\$42,419.00

4. Approval of a Bid (HVAC Unit Commissioner’s Board Room) – Commissioner Robinson

This request is for approval of a bid to replace the HVAC unit that serves the Commissioner’s Boardroom at the Annex. The current unit is inoperable and it is not recommended to spend any more funds on repairs due to the age and condition. Bids were received and after staff review, the recommendation is for the low bidder.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the bid submitted by Conditioned Air, Inc., of Macon, Georgia, in the amount of \$48,968 for the replacement of the HVAC unit in the Commissioner’s Boardroom at the Annex. This project is funded through the 2018 SPLOST and has an anticipated completion timeline of four weeks following receipt of materials.



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Roads Superintendent

Christopher Stoner
Fire Chief / EMA Director

MEMO

To: Houston County Board of Commissioners

From: Michael Phillips *MP BJ*

Date: 3/2/2026

Re: HVAC Unit Replacement for Commissioner's Board Room

Please consider this memo for replacement of the HVAC Unit that serves the Commissioner's Board Room in Warner Robins. The unit needs replacement because it is not recommended to spend any more funds on repairs due to the age and condition of the current unit. Staff has solicited bids and recommend awarding it to **Conditioned Air, Inc.**, of Macon Ga. for **\$48,968.00**. This will be paid out of the **2018 SPLOST**. Please see bid recap below.

Contractor	Bid
Conditioned Air	\$48,968.00
WBAC	\$57,157.00
Hamlin Air Conditioning	\$58,813.00

5. Professional Services Agreement – Commissioner Talton

This request is to enter into a Professional Service Agreement to redesign the County’s website. The website was last redesigned in 2016 and requires updates to meet current accessibility standards and improve usability.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

entering a Professional Service Agreement with Third Wave Digital, of Macon, Georgia, in the amount of \$15,300, to redesign and update the County’s website to comply with WCAG 2.1 accessibility standards by the April 24, 2026 deadline.



Houston County Board of Commissioners

Management Information Systems

Will Davis, Director

200 Carl Vinson Parkway

Warner Robins, GA 31093

Phone: 478-542-2030

MEMORANDUM

To: Houston County Board of Commissioners

From: Will Davis – Director of Management Information Systems

Date: 03/11/2025

Re: Professional Services Agreement - Website

The County's website was last redesigned in 2016 and requires updates to meet current accessibility standards and improve usability. In 2024, the U.S. Department of Justice issued new requirements under the Americans with Disabilities Act requiring local government websites to comply with WCAG 2.1 accessibility standards by April 24, 2026. Houston County currently contracts with Third Wave Digital for website hosting, and this agreement would authorize them to provide the professional services necessary to complete the redesign and ensure compliance with federal accessibility requirements.

Staff recommends approval of a professional services agreement with Third Wave Digital in the amount of \$15,300 to redesign the Houston County website. Funding for this project was included in the FY2026 budget and will be paid from MIS Department professional services line item.

Will Davis

6. Approval of a Bid (Feagin Mill Water Treatment Facility) – Commissioner Talton

This request is for approval of a bid for the Feagin Mill Water Treatment Facility Remodel. Bids were received and after review staff recommends award to the low bidder.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the bid submitted by ICB Construction Group of Macon, Georgia, in the amount of \$98,311 for the remodeling of the Feagin Mill Water Treatment Facility. This project is funded through the Water Department Repairs and Maintenance Fund and has an anticipated completion timeline of 2 months following signing of a Notice to Proceed.



Houston County Public Works

Memorandum

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Fire Chief / EMA Director

To: Houston County Board of Commissioners

From: Terry Dietsch, Utilities Director *TDO BJ*

Date: March 6, 2026

Re: Bid Approval – Remodel Feagin Mill Water Treatment Facility

This request is for approval to remodel the Feagin Mill Water Treatment Facility. Bids were received from ICB Construction Group and Parrish Construction Group. Allstate Construction did not bid. **After negotiations with apparent low bidder, staff recommend awarding project to ICB Construction Group for \$98,311.** This project will be funded from 505-4400-52.2200.

Thank you for your consideration.

7. Approval of a Bid (Water Department Flooring) – Commissioner Talton

This request is to replace the flooring in the Water Department at the Annex. Bids were received and after review staff recommend the low bidder.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the bid submitted by Parrish Construction Group of Perry, Georgia, in the amount of \$12,971 for the replacement of flooring in the Water Department at the Annex. This project is funded through the Water Department Repairs and Maintenance Fund and has an anticipated completion timeline of 4 weeks from receipt of materials.



Houston County Public Works

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Fire Chief / EMA Director

To: Houston County Board of Commissioners

From: Terry Dietsch, Utilities Director *TJD BJ*

Date: March 6, 2026

Re: Water Department Flooring - LVT

This request is to replace the flooring for the Water Department at Warner Robins location in the Annex Building. Bids were requested and listed below.

ICB Construction Group	\$31,082
Parrish Construction Group	\$12,971
Allstate Construction	No Bid

Staff recommend Parrish Construction Group for replacing the Water Department flooring for \$12,971. This project will be funded by 505-4400-52.2200.

8. Approval of a Bid (Sheriff's Department Vehicle) – Commissioner Gottwals

The Sheriff's Department solicited bids for a new vehicle for the Patrol Division to replace a 2022 Chevy Tahoe PPV that was totaled. This request is for approval of the bid for the in-stock vehicle.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the bid from Donohoo Chevrolet of Fort Payne AL in the amount of \$51,635 for the purchase of one in-stock 2026 Chevy Tahoe PPV for use in the Patrol Division of the Sheriff's Department. This purchase will be funded from 2018 SPLOST.



Houston County Commissioners

Purchasing Department

Director of Purchasing

Vanessa Zimmerman

Office

200 Carl Vinson Parkway
Warner Robins, GA 31088

478-236-1700

MEMORANDUM

TO: Houston County Commissioners

FROM: Vanessa Zimmerman

CC: Robbie Dunbar

SUBJECT: Tahoe PPV

DATE: March 5, 2026

The Sheriff's Department solicited bids for a New Chevy Tahoe PPV for the Patrol Division. It is to replace a 2022 Chevy Tahoe PPV (Maint# 845), that was totaled. The Sheriff's Department was able to locate a vehicle from Donohoo Chevrolet of Fort Payne, AL. The total cost of \$51,635.00 will be charged to 320-3300-54.2200. SPLOST 2018

Company	Cost
Donohoo Chevrolet	\$51,635.00
Brannen Ford of Unadilla	No stock
Hardy Family Ford	No stock

9. Approval of a Bid (Extension Office Vehicle) – Commissioner Gottwals

This request is for the approval of a bid on one 15 passenger van for use predominantly by the Extension Office, but available for use by other County departments. Bids were received and after review staff recommends approval of the low bidder.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the bid from Phil Brannen Ford of Perry, Georgia in the amount of \$57,047 for the purchase of one new Ford Transit Passenger Van. This purchase will be funded by 2018 SPLOST.



Houston County Commissioners

Purchasing Department

Director of Purchasing

Vanessa Zimmerman

Office

200 Carl Vinson Parkway
Warner Robins, GA 31088

478-236-1700

MEMORANDUM

TO: Houston County Commissioners

FROM: Vanessa Zimmerman

CC: Robbie Dunbar

SUBJECT: 15 - Passenger Van

DATE: March 5, 2026

The Purchasing Department solicited bids for a New Ford Transit Passenger Van for use predominantly by the Extension Office, but able to be borrowed by other County Departments. Purchasing recommends that the Houston County Board of Commissioners order the vehicle from Phil Brannen Ford of Perry, GA. The total cost of \$57,047.00 will be charged to 320-7130-54.2200. SPLOST 2018

Company	Cost
Phil Brannen Ford	\$57,047.00 (includes 3 rd key & ext. running boards) 8-10 weeks
Hardy Family Ford	\$57,080 (without 3 rd key & ext. running boards) 8-10 weeks
Five Star Ford of WR	No Bid

10. Personnel Request (Landfill) – Commissioner Gottwals

This request is to fill the vacant Equipment Operator position at the Landfill.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the hiring of Mr. Antwon Solomon to fill the vacant Equipment Operator position at the Landfill at a Grade 10 Step B effective March 18, 2026. Personnel staff have reviewed his qualifications and confirm he meets the criteria for the B Step.



Houston County Personnel Department

Houston County Board of Commissioners

200 Carl Vinson Parkway

Warner Robins, GA 31088

478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners
From: Kenneth Carter, Director of Personnel
Date: March 4, 2026
Re: Request to Hire – Landfill

Terry Dietsch is requesting approval to hire Antwon Solomon for the vacant Equipment Operator position at the Landfill. Based on Mr. Solomon's prior experience, Mr. Dietsch recommends hiring him at Grade 10, Step B.

I have reviewed Mr. Solomon's qualifications and confirm that he meets the criteria for placement at the B Step.

Please consider this request effective March 18, 2026.

11. Personnel Request (MIS) – Commissioner Gottwals

This request is to fill the vacant Network/Systems Engineer position in the MIS Department.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the hiring of Mr. Jason Allen to fill the vacant Network/Systems Engineer position in the MIS Department at a Grade 25 Step B effective March 18, 2026. Personnel staff have reviewed his qualifications and confirm he meets the criteria for the B Step.



Houston County Personnel Department

Houston County Board of Commissioners

200 Carl Vinson Parkway

Warner Robins, GA 31088

478/542-2005 (Office) 478/542-2118 (Fax)

To: County Commissioners
From: Kenneth Carter, Director of Personnel
Date: March 10, 2026
Re: Request to Hire – MIS

Will Davis is requesting approval to hire Jason Allen for the vacant Network / Systems Engineer position in the MIS Department. Based on Mr. Allen's prior experience, Mr. Davis recommends hiring him at Grade 25, Step B.

I have reviewed Mr. Allen's qualifications and confirm that he meets the criteria for placement at the B Step.

Please consider this request effective March 18, 2026.

12. Surplus – Commissioner Byrd

This request is to declare items surplus and sell them on GovDeals.

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

declaring the following items surplus to be sold on GovDeals:

- One 2008 Ford F-350
- 2018 Kubota M5-091 Cab Tractor 76 PTO HP



Houston County Commissioners

Purchasing Department

Director of Purchasing

Vanessa Zimmerman

Office

200 Carl Vinson Parkway
Warner Robins, GA 31088

478-236-1700

MEMORANDUM

TO: Houston County Commissioners

FROM: Vanessa Zimmerman

CC: Robbie Dunbar

SUBJECT: Surplus

DATE: March 17, 2026

Approval is requested to declare the following surplus to be sold on GovDeals:

-2008 Ford F-350 with 180,477 miles (has been replaced)

-2018 Kubota M5-091 Cab Tractor 76 PTO HP with 4615 hours (no longer of use to the County)

13. Approval of Bills – Commissioner Byrd

Summary of bills by fund:

General Fund (100)	\$7,770,402.78
Drug Abuse Treatment & Educ (212)	\$5,878.95
Opioid Fund (213)	\$500.00
Emergency 911 Telephone Fund (215)	\$40,034.58
Fire District Fund (270)	\$57,318.13
2018 SPLOST Fund (320)	\$637,427.17
2024 SPLOST Fund (320)	\$25,638.30
Water Fund (505)	\$252,176.75
Solid Waste Fund (540)	\$260,397.86
Total	\$9,049,774.52

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

the payment of the bills totaling **\$9,049,774.52**.

14. Executive Session – Commissioner Byrd

Motion by _____, second by _____ and carried _____ to

approve

disapprove

table

authorize

entering into Executive Session regarding O.C.G.A. § 50-14-2(1) - Attorney/Client.